

ADDENDUM

McCurdy Ministries Community Center COVID-19 Safety Plan

Adopted March 24, 2022

NAME OF FACILITY: McCurdy Schools of Northern NM / McCurdy Ministries Community Center

ADDRESS: 362A S. McCurdy Rd., Espanola, NM 87232

PHONE NUMBER: (505) 753-7221, ext. 210

NEW MEXICO RESOURCE INFORMATION:

| CONTACT NAMES | TELEPHONE NUMBERS |
|---|------------------------|
| Local Department of Health (DOH) | 505-753-3143 |
| NM Coronavirus Health Hotline | 1 (855) 600-3453 |
| NM Coronavirus Information Hotline | 1 (833) 551-0518 |
| Patricia A. Alvarado, MMCC Executive Director | 505-753-7221, ext. 210 |
| Eufemia Romero, Administrative Assistant | 505-753-7221, ext. 210 |
| Denise London, Business Manager | 505-753-7221, ext. 264 |
| Lawrence Martinez, Maintenance Director | 505-412-0436 |

INTRODUCTION

As a part of the United Methodist Church, McCurdy Ministries Community Center (MMCC) has been called to serve the children, youth, and families of the Española Valley for more than 100 years. The first general rule of our ministry is to “do no harm”. Therefore, we want to do everything possible to keep our local volunteers safe while also ensuring the safety of the people we serve. One of the worst unintended effects of this COVID-19 pandemic would be to spread this infectious disease to the people we serve.

SUMMARY OF FLEXIBILITY

McCurdy Ministries Community Center (MMCC) has adapted the following protocols for ensuring the health and safety of staff, children, youth, families, and volunteers as well as visitors to our campus. The protocols are guided by the New Mexico Early Childhood and Care Department (NMECED), the Department of Health (DOH), and the Centers for Disease Control and Prevention (CDC).

Specifically, this new COVID-19 Safety Plan has been developed to nurture a responsive relationship with others by providing: *a high-quality supportive environment, targeting socio-*

emotional support and intensive intervention with parents, youth, and children as needed. As we develop our programs' COVID-19 safety protocols, we will strive to meet the needs of the community while providing a safe environment for all.

SPECIAL NOTE: As conditions change, these protocols will be updated to remain current with CDC and New Mexico Department of Health guidelines. These guidelines will be revised as needed. Remember: staff members, volunteers, and guests may be in close proximity to guests or children who are not yet eligible to receive any of the COVID-19 vaccines; therefore, our efforts will be to consistently ensure the well-being of the children, youth, and adults whom we serve through McCurdy Ministries Community Center.

BASIC PREVENTATIVE MEASURES

Basic preventative protocols include:

- Frequent handwashing with soap and water for at least 20 seconds is recommended.
- If soap and water are not readily available, hand sanitizer that is at least 60% alcohol can be used.
- Coughs and sneezes should be covered with a tissue or the inside of your elbow.
- Used tissue should be thrown in the trash, and hands washed immediately with soap and water for at least 20 seconds.
- Students are not allowed to drink from building water fountains or sink faucets.
- Volunteers and guests as well as students are advised to bring a water bottle with enough water to last them through the day.
- Students, staff, and guests are allowed to eat in buildings **ONLY** in designated areas.
- If any person on campus has a temperature of 100.4 or above, answers "YES" to travel questions, has been in contact with a COVID-19 exposed person, or discloses COVID symptoms as described by the CDC, that person will be required to immediately leave the campus and contact their primary care provider for further information and direction.

For Participants, the following will apply:

- All participants/will have their temperature taken by the program before entering the building where the event will take place and anyone with a temperature of 100.4 degrees or higher cannot enter the building to participate.
- All participants will provide their own masks and will wear their masks at all times while in attendance at the event, AND on campus with volunteers or guests.
- If a participant starts experiencing symptoms, they need to leave campus and consult their primary care physician.
- All participants will use the sanitizer provided at the entry of the building **PRIOR** to entering the event space.
- If working in a common area with other people, all volunteers will need to maintain a distance of 6 feet at all times.

OFF CAMPUS ACTIVITIES AND TRAVEL

While some of the protocols for travel and quarantine have been relaxed by our Governor, we strongly request that volunteers and employees maintain preventative and safety protocols while not on the McCurdy Campus. That means wearing a mask in public (i.e., restaurants, stores, tourist sites, etc.), practicing physical distancing, and avoiding indoor gatherings with people not in your household.

